

**PEARLINGTON WATER & SEWER DISTRICT
BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING MINUTES**

August 19, 2015

The Board of Commissioners of the Pearlington Water and Sewer District met in official session on Wednesday, August 19, 2015, in the Pearlington Recovery Center.

In Attendance:

Cabrina Bell, Vice Chairman

Rosa Jackson, Commissioner

Denise Wilkinson, Commissioner

Zoe Bretzius-Bowers, PWSD General Manager

Ty Necaize, CPA

Mike Haas, Jr., Attorney

Absent:

James Lamy, Chairman

Vice Chairman Bell called the meeting to order at 4:00 p.m. The Pledge of Allegiance was said, followed by a moment of silent reflection.

EXECUTIVE SESSION

Motion was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to enter into executive session to discuss a personnel matter. **Motion passed** with Commissioners Bell, Jackson, and Wilkinson voting "Aye." Executive Session entered at 4:02 p.m.

Motion was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to leave executive session. **Motion passed** with Commissioners Bell, Jackson, and Wilkinson voting "Aye." Executive Session ended at 4:20 p.m.

PUBLIC REQUEST TO SPEAK

PWSD CPA Ty Necaize spoke on behalf of a customer (Account #122) who submitted a written request for an adjustment on their sewer and water bill due to a leak. **Motion** was made by Commissioner Wilkinson, seconded by Commissioner Jackson, to approve the recommendation of the PWSD General Manager to apply the one-time account adjustment to customer account #122 (\$101.32) due to a leak, in accordance with District policy. **Motion Passed.**

OLD BUSINESS

- **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve July 15, 2015, Minutes. **Motion passed.**

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- **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve the August 2015 Docket. **Motion passed.**
- **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve the July 2015 Treasurer Report. **Motion passed.**

NEW BUSINESS

- Date of next regular monthly meeting is September 16, 2015, at the Pearlington Recovery Center.
- Grant funding – Nancy Depreo, Seymour Engineering. PWSD CPA Ty Necaise stated that Ms. Depreo had been asked to attend an anticipated recess meeting so that all Board members could be present for her presentation.

BOARD MEMBER REPORTS

NONE

GENERAL MANAGER'S REPORT (2 Attachments)

Operations:

- PWSD General Manager submitted a Field Report for Board Review.
- PWSD General Manager explained that the District did very well on the Annual Water System Inspection. She stated the rating rose to 4.7. Level 5 is unattainable because the District does not have a back-up well.
- The General Manager asked for Board approval of a sewer bill adjustment policy necessitated by the use of central water to fill swimming pools. **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve the Pool Adjustment Policy (Attachment) as presented by the general manager. **Motion passed.**
- PWSD General Manager stated that the administrator of Sixteenth Section Land in Hancock County expressed support for the Pearlington Water and Sewer District and would make an effort to encourage residents who are currently leasing property from the Hancock County School District to remain compliant with PWSD regulations and fees. She also stated she would supply the PWSD District with a list of all the specific Sixteenth Section properties in Pearlington, most of which lie north of White's Road.
- There are five delinquent accounts with judgements against them. The water service to those residences has been cut off but they continue to use the sewer service without paying. PWSD General Manager presented to the Board the revised Sewer Service Disconnect Letter for Board consideration. **Motion** was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to approve the PWSD Sewer Service Disconnect Letter for immediate use. **Motion passed.**
- In response to a request, PWSD General Manager presented the S-Tank Inventory for Board Review.

CHAIRMAN'S REPORT

- HCUA Activity Summary: (Presented by Ty Necaise)
HCUA recessed their meeting to continue budget considerations. Bay St. Louis has decided not to buy water from HCUA, and Waveland has not yet committed to purchase. HCUA appears unwilling

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to cut its budget to avoid operating with a deficit. The individual water and sewer entities in the county could legally operate their own wells. The PWSD Board will need to consider possible action as the flaws in the HCUA management system could have a major impact on the Pearlington Water and Sewer District and its budget.

CPA'S REPORT (TY NECAISE) (4 Attachments)

- Monthly Budget Report was presented.
- The Mississippi Interactive Website Specification for Pearlington Water and Sewer District packet was presented for Board review.
- G-mail Bill Rates and Fees for online payments were presented and discussed. (Attachment)

ATTORNEY'S REPORT

- There were no liens or court actions to report.
- In response to a request by the Board, Attorney Haas has been working on a letter to HCUA regarding the SRF Loan repayment. It should be ready for presentation at the next meeting.

NEW BUSINESS (Cont.)

Motion was made by Commissioner Jackson, seconded by Commissioner Wilkinson, to reject the employee application for reimbursement for training that did not have prior authorization of the PWSD general manager. **Motion passed.**

ADJORN

Motion was made by Commissioner Jackson, seconded by Commissioner Bell, to adjourn the meeting until August 25th. **Motion passed.**

The Vice Chairman recessed the meeting at 5:10 p.m.

Denise Wilkinson, Secretary/Treasurer

James Lamy, Chairman